



Ormiston Meadows Academy - Access checklist – Day Visits

Venue:-

Date:-

<p>Parking How far is the car park or drop off point from the venue? Are there any restrictions, e.g. will the child's Blue Badge be required?</p>	
<p>Outside Accessibility What is the outside ground surface material? If it is gravel or other loose material, is there an alternative route?</p> <p>Is the surface uneven or are there steep slopes? Is the ground likely to have puddles or be muddy?</p> <p>Are there dropped kerbs at all crossing points? (A buggy or manual wheelchair can be manoeuvred over a single kerb, a powered wheelchair requires flat access)</p> <p>Is there suitable shelter in case of wind or rain?</p>	
<p>Access to the building Is there wheelchair access at the main entrance? If not, is there an alternative wheelchair accessible entrance nearby?</p> <p>Are there steps going up to the building or is the door at pavement level? If there are steps, how many are there? Is there a hand rail?</p> <p>If one is needed, is there a lift or a ramp suitable for wheelchair users? (i.e. not steeper than 1 in 12)</p> <p>What sort of doors are there? If there's a revolving door, is there an alternative available?</p>	
<p>Activity Rooms If activity rooms are above or below the entrance level, is there a lift?</p> <p>Are any tables at wheelchair height?</p> <p>Is there seating available during activities? Is there a limit to how many wheelchair users can access the venue?</p> <p>Is there a loop induction available for hearing aid</p>	

wearers? Is the room well-lit? Check that lights don't flicker and activities do not contain strobe effect lighting if participants have photo-sensitive epilepsy.	
Lifts Is the lift big enough for a wheelchair and at least one other person? Are lift doors wide enough for a wheelchair?	
Accessible Toilets Check location of disabled toilets. Are they clean and free of clutter? Is there enough space for a wheelchair and two adults? Is there a child-sized (not baby-sized) changing bench available, either in the toilet area or elsewhere, e.g. medical room? If not, is there a private area where a changing mat could be used on the floor, with space for a wheelchair and mobile hoist if required? If the toilet is locked, is where is the key held, or is a RADAR key (held in school) required?	
Activities Are all activities accessible? If not, are meaningful alternatives included? Is there plenty of time to move between activities, and are breaks long enough for everyone to eat and to go to the toilet? Can artefacts be handled by pupils with visual impairment? If activities involve darkness or noise, is there an alternative space available to avoid this, if required?	
Emergency/ Evacuation procedures Are there specific procedures in place for evacuating disabled people in an emergency?	

Potential Difficulties & Possible Solutions

Completed by:-

Date:-