18th November 2026

Dear parents and carers

There are currently TWO vacancies on the governing body for a parent governor, and I am writing to encourage you to put your name forward.

Being a governor at your child's school can be very rewarding! Please do not worry if you have no experience in education matters, as full training and support are available from Ormiston Academies Trust and your colleagues on the governing body.

Becoming a parent governor offers you the opportunity to make a real contribution to the life and work of our academy. Governors play a key role in the leadership of the academy and work together with the principal, staff, and other governors to ensure that our academy provides a challenging and supportive environment for its students.

Who can be a parent governor?

All parents and carers of registered students are eligible to become parent governors. Every parent, whether they live with the student or not, is entitled to be nominated as a parent governor and to vote in a parent governor election. Someone who has parental responsibility or day-to-day care of a student is also eligible to serve and to vote.

Please note – parents or carers who have paid employment in the academy for 500 hours per academic year or more or who are elected members of the local authority are not eligible to stand in these elections.

How long do parent governors serve?

The usual term of office is four years from the date of appointment with a review meeting after the first year. If you choose to, you can complete your term of office even if your child has since left the academy.

How are parent governors nominated and elected?

If you would like to put your name forward, please complete the nomination form (below) and submit a statement stating why you would like to be a governor (no more than 150 words). The closing date and time for the receipt of nominations is **Tuesday 1st December at 3.15pm**. If more than TWO nominations are received, an election will be held and the ballot papers for this will be sent to all parents and carers. Please email your form direct to the clerk to the governors Kirsty.nightingale@ormistonmeadows.co.uk If you have any difficulty completing or emailing the form, please contact the school office who will help you.

If you are interested and would like to find out more, then please contact me for further information. We look forward to hearing from you.

Yours sincerely,



Kelly Moore
Principal

Ormiston Meadows parent governor nomination form

I wish to stand for election as a parent governor of the above academy.

I confirm that I am a parent/carer of a registered student at the above academy.

Name	
Email Address	
Date	

Please email this form to the clerk to the governors Kirsty.nightingale@ormistonmeadows.co.uk by **3.15pm Tuesday 1st December 2026.** Nominations received after this will not be accepted.

Candidate statement (maximum 150 words)
Please outline why you wish to become a governor. If you are standing for re-election, please detail why you wish to continue in the role and the contributions you have made to the governing body over the past four years.